



PLURIBUS DIGITAL

GENERAL SERVICES ADMINISTRATION

Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAAdvantage.gov.

MULTIPLE AWARD SCHEDULE

For more information on ordering from Federal Supply Schedules (FSS) go to the GSA Schedules page at GSA.gov

<i>Large Category:</i>	Information Technology
<i>Subcategory:</i>	IT Services
<i>PSC Code:</i>	DA01
<i>SIN:</i>	54151S
<i>Contract Number:</i>	GS-35F404DA
<i>Period Covered by Contract:</i>	July 12, 2021 – July 11, 2026
<i>Mod #:</i>	PS-0026

COMPANY INFORMATION

Solution Technology Systems Incorporated (STSI) d.b.a. Pluribus Digital. Pluribus Digital is a woman owned, small business.

Company Address: Pluribus Digital, 1600 Wilson Blvd., Suite 1300, Arlington, VA 22209

Telephone: 703-522-2696 – *Fax:* 703-522-4182

www.pluribusdigital.com

contracts@pluribusdigital.com

Table of Contents

Customer Information.....	3
1a. Awarded Special Item Numbers.....	3
1b. Lowest Priced Labor Category.....	3
1c. Labor Category Definitions:.....	4
2. Maximum Order: \$500,000.....	4
3. Minimum Order: \$100	4
4. Geographic Scope of Coverage:.....	4
5. Points of Production:.....	4
6. Discount from list prices or statement of net price.	4
7. Quantity Discounts:.....	4
8. Prompt payment terms:	4
9. Government purchase cards:	4
10. Foreign items:.....	4
11a. Time of Delivery (number of days).....	4
11b. Expedited Delivery:.....	4
11c. Overnight and 2-day delivery:.....	4
11d. Urgent Requirements:	5
12. FOB point(s):.....	5
13a. Ordering address(es).....	5
13b. Ordering procedures.....	5
14. Payment address(es).....	5
15. Warranty provision.....	6
16. Export packing charges	6
17. Terms and conditions of Government purchase card acceptance	6
18. Terms and conditions of rental, maintenance, and repair (if applicable).....	6
19. Terms and conditions of installation (if applicable).....	6
20. Terms and conditions for any other services (if applicable).....	6
21. List of service and distribution points (if applicable)	6
22. List of participating dealers:.....	6
23. Preventive maintenance if applicable.....	6
24b. Section 508 compliance information.....	7

25. UEI Number: EBC8TT6W1LR7	7
Labor Category Definitions and Pricelist	8
Pluribus Digital Authorized FSS IT Schedule Pricelist 7/11/21 – 7/12/22.....	21
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)	
PROFESSIONAL SERVICES (SPECIAL ITEM 54151S)	22
1. Scope.....	22
2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000).....	22
3. ORDER.....	22
4. PERFORMANCE OF SERVICES.....	23
5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989).....	23
6. INSPECTION OF SERVICES	24
7. RESPONSIBILITIES OF THE CONTRACTOR	24
8. RESPONSIBILITIES OF THE ORDERING ACTIVITY.....	24
9. INDEPENDENT CONTRACTOR.....	24
10. ORGANIZATIONAL CONFLICTS OF INTEREST	24
11. INVOICES.....	25
12. PAYMENTS.....	25
13. RESUMES	26
14. INCIDENTAL SUPPORT COSTS	26
15. APPROVAL OF SUBCONTRACTS.....	26
16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING.....	26

CUSTOMER INFORMATION

1a. Awarded Special Item Numbers

SIN	SIN Title	SIN Description
54151S	Information Technology Professional Services	IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.
NOTE: Subject to Cooperative Purchasing		
OLM	Order Level Materials	<p>OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.</p> <p>OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.</p> <p>OLM SIN-Level Requirements/Ordering Instructions: OLMs are:</p> <ul style="list-style-type: none"> - Purchased under the authority of the FSS Program - Unknown until an order is placed - Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs) - Only authorized for use in direct support of another awarded SIN.

1b. Lowest Priced Labor Category

Identification of the lowest priced labor category description and hourly rate awarded under the contract is:

Labor Category Description	GSA Hourly Rate
Technical Writer	7/12/23-7/11/24: \$74.35; 7/12/24-7/11/25: \$78.22; 7/12/25-7/11/26: \$82.29

1c. Labor Category Definitions:

Labor Category Descriptions of all corresponding commercial job titles, experience, functional responsibility and education are outlined on the Labor Category Definitions and Pricelist section.

2. Maximum Order: \$500,000**3. Minimum Order: \$100****4. Geographic Scope of Coverage:**

Domestic delivery within the 48 contiguous states and Washington, DC.

5. Points of Production:

Domestic delivery within the 48 contiguous states and Washington, DC.

6. Discount from list prices or statement of net price.

Government net prices (discounts already deducted).

7. Quantity Discounts:

None

8. Prompt payment terms:

Net 30 Days from receipt of invoice or date of acceptance, whichever is later.

9. Government purchase cards:

Will be accepted at, under, or above the micro-purchase threshold.

10. Foreign items:

No foreign items are awarded under this contract.

11a. Time of Delivery (number of days)

As negotiated between Contractor and the Ordering Activity

11b. Expedited Delivery:

As negotiated between Contractor and the Ordering Activity

11c. Overnight and 2-day delivery:

As negotiated between Contractor and the Ordering Activity

11d. Urgent Requirements:

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. FOB point(s):

Destination

13a. Ordering address(es)

Pluribus Digital
Attn: GSA Orders
1600 Wilson Blvd, Suite 1300,
Arlington, VA 22209
703-522-2696 (phone)
703-522-4182 (fax)
contracts@pluribusdigital.com

13b. Ordering procedures

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

14. Payment address(es)

Pluribus Digital
Attn: Accounts Receivable
1600 Wilson Blvd, Suite 1300,
Arlington, VA 22209
703-522-2696 (phone)
703-522-4182 (fax)
ap@pluribusdigital.com

15. Warranty provision

All services performed under this contract will be guaranteed to completed in a satisfactory workmanlike manner as delineated with this Authorized FSS IT Schedule Pricelist.

16. Export packing charges

Not applicable.

17. Terms and conditions of Government purchase card acceptance

Government Purchase Cards will be accepted at, under, or above the micro-purchase threshold.

18. Terms and conditions of rental, maintenance, and repair (if applicable)

Not applicable.

19. Terms and conditions of installation (if applicable).

Not applicable.

20. Terms and conditions for any other services (if applicable)

See Terms and Conditions Section.

21. List of service and distribution points (if applicable)

Not applicable.

22. List of participating dealers:

Not Applicable

23. Preventive maintenance if applicable

Not applicable

24a. Special attributes such as environment attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

Not applicable

24b. Section 508 compliance information

Contact Contractor for Section 508 compliance information. The EIT standards can be found at:
<http://www.section508.gov>

25. UEI Number: EBC8TT6W1LR7

26. Notification regarding registration in System for Award Management (SAM) database.

Contractor is currently registered within the System for Award Management (SAM) database.

LABOR CATEGORY DEFINITIONS AND PRICELIST

The labor category descriptions provide the minimal degree required to qualify for each labor category. Experience may be substituted for the minimal degree depending on the number of years and nature of the experience. Four (4) years of general and specialized experience may be substituted for the next degree.

However, no experience substitution is allowed for a High School Diploma, Associate's Degree or Formal Accreditation. The allowable substitutions are as follows:

- High School Diploma plus 4 years = Bachelor's Degree
- High School Diploma plus 8 years = Master's Degree
- Bachelor's Degree plus 4 years = Master's Degree

Note: Pluribus Digital prefers BA/BS degrees to be in either technical or scientific disciplines. For positions not requiring BA/BS degrees, Pluribus Digital prefers either a High School diploma or GED with a focus in Information Technology.

Labor Category	Position Duties / Responsibilities	Qualifications
Analyst	Participate in all phases of the system development life cycle, including systems analysis, design, integration, development support, testing, and implementation activities. Duties include: <ul style="list-style-type: none"> • Support the development of application software and documentation. • Support platform alternative analysis and prepare technical reports recommending an appropriate development environment. • Develop and participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities. • Perform analysis, and develop reports, presentation documents, and media in support of client specific information resource management requirements. • Support the design and development of application prototypes as part of the rapid application development process. 	Minimum 2 years' experience
Database Analyst	Direct and participate in all phase of database system design and maintenance as part of the system development life cycle. Duties include: <ul style="list-style-type: none"> • Participate in the generation of ad hoc and/or structured queries to access specific data from a computer system. • Perform analysis of topic specific data in support of client goals. 	Minimum 6 years' experience and a Bachelor's degree

Labor Category	Position Duties / Responsibilities	Qualifications
	<ul style="list-style-type: none"> • Prepare reports and documentation to support analytic findings. • Participate in presentations and demonstrations to contractor and client staff concerning topic specific analysis. • Develop system presentation documents and media. • Participate in the design of computer models to support topic specific analysis. 	
Database Specialist	<p>Direct and participate in all phases of database system design and maintenance as part of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Perform systems analysis, design, and integration activities. • Perform platform alternative analysis and preparing technical reports recommending appropriate database architecture. • Participate in the design of application prototypes as part of the rapid application development process. • Provide data dictionary development and end user training, and consulting with other system development professionals. 	<p>Minimum 5 years' experience and a Bachelor's degree</p>
Developer	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Participate in, at a minimum, the systems design development, testing and implementation and maintenance phases of the System Development Life Cycle (SDLC). • Participate in all phases of systems development, including programming, customization, testing (unit testing, systems qualification testing, integration testing and user acceptance testing), documentation, and acceptance and maintenance phases. • Review programming requirements; create code, apply customization, and develop refinements to requirements in specified media; providing program support, testing, debugging, and writing documentation as required. 	<p>Minimum 2 years' experience and a Bachelor's degree</p>
Developer Analyst	<p>Participates in all phases of the system development life cycle for specialized subject area projects. Duties include:</p> <ul style="list-style-type: none"> • Perform systems analysis, design, integration, development, testing, and implementation activities. • Develop application software and system documentation. 	<p>Minimum 4 years' experience and a Bachelor's degree</p>

Labor Category	Position Duties / Responsibilities	Qualifications
ERP Application Programmer	<ul style="list-style-type: none"> • Perform platform alternative analysis and prepare technical reports recommending an appropriate application development environment. • Participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities. • Developing system presentation documents and media • Design and develop application prototypes as part of the rapid application development process. <p>Provides hands-on development, implementation and operations of complex ERP and other systems implementations. Duties include:</p> <ul style="list-style-type: none"> • Perform analysis, development, testing and implementation of requested upgrades, enhancements, and changes to ERP Financial or Human Resources applications. • Review programming requirements; create code, apply customization, and develop refinement to requirements in specified media; provide program support, testing, debugging, and writing documentation as required. • Provide troubleshooting and production support for ERP applications. • Provide alternative platform analysis and preparing technical reports recommending an appropriate applications development and/or production hardware/software environment. • Prepare and deliver presentations and demonstrations for contractor and client staff concerning system development life cycle activities. • Design and develop application prototypes as part of the rapid application development process. 	<p>Minimum 6 years' experience and a Bachelor's degree.</p>
ERP Systems Analyst	<p>Provides technical leadership and hands-on development, implementation and operations of complex ERP and other systems implementations. Duties include:</p> <ul style="list-style-type: none"> • Plan, direct, and participate in any/all phases of the system development life cycle. • Provide requirements and functional support of applications working directly with clients in managing their requests; understanding their requirements and translating business requirements to functional specifications through hands- on analysis and design. • Perform analysis, development, testing and implementation of requested upgrades, enhancements, 	<p>Minimum 8 years' experience and a Bachelor's degree.</p>

Labor Category	Position Duties / Responsibilities	Qualifications
	<p>and changes to ERP Financial or Human Resources applications.</p> <ul style="list-style-type: none"> • Provide troubleshooting and production support for ERP applications. • Provide alternative platform analysis and preparing technical reports recommending an appropriate applications development and/or production hardware/software environment. • Prepare and deliver presentations and demonstrations for contractor and client staff concerning system development life cycle activities. • Design and develop application prototypes as part of the rapid application development process. 	
Infrastructure Engineer	<p>The Infrastructure Engineer is responsible for:</p> <ul style="list-style-type: none"> • Plan, direct, and participate in any/all phases of system infrastructure and integration projects. • Establish system information requirements; performing analysis and design of the systems and applications infrastructures; develop and maintain enterprise-wide infrastructures for large scale information systems. • Develop and implement architecture to include the software, hardware, and communications capabilities. • Analyze network and communications characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommending procurement, removals and modifications to network/communications components. • Design and optimize network / communications topologies and site configurations. • Plan, install, transition, and cutover of network / communications components and capabilities. • Evaluate network and communications hardware and software, troubleshooting LAN/WAN and other network related problems, and perform general LAN/WAN and communications system administration. 	<p>Minimum 6 years' experience and a Bachelor's degree.</p>
Junior Systems Analyst	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Perform systems analysis, design, integration, development, testing, and implementation activities. • Participate in the development of application software and system documentation. 	<p>Minimum 2 years' experience and a Bachelor's degree</p>

Labor Category	Position Duties / Responsibilities	Qualifications
	<ul style="list-style-type: none"> • Perform platform alternative analysis and prepare technical reports recommending an appropriate application development environment. • Participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities. • Perform analysis, and develop reports, presentation documents and media, in support of client specific information resource management requirements. • Design and develop application prototypes as part of the rapid application development process. • Perform analysis, report preparation and presentations, in support of client information resource management requirements. 	
Programmer Analyst	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Develops or programs enhancements to, and maintains application software. • Performs application design, programming, customization, documentation and implementation of applications activities. • Participates in all phases of application development with emphasis on programming, customization, testing, documentation and acceptance phases. • Reviews programming requirements; creates code, applies customization, and develops refinements to requirements in specified media, provides program support, tests, debugs, and writes documentation as required. 	<p>Minimum 4 years' experience and a Bachelor's degree</p>
Project Manager	<p>Responsible for the performance of all staff. Works directly with the government management to ensure that project goals are clearly defined and that all parties have a common understanding of what is expected. Duties include:</p> <ul style="list-style-type: none"> • Direct the daily and task related activities in an IT services, contract support environment. • Provide work assignments and schedules to subordinate staff. • Task order performance and conformance. • Meet with client task leaders and other client agency representatives. • Produce all task order deliverables, as well as, organizing, planning and directing task order activity. 	<p>Minimum 8 years' experience and a Bachelor's degree.</p>

Labor Category	Position Duties / Responsibilities	Qualifications
	<ul style="list-style-type: none"> • Staff performance under the subject task order. • Apply quality assurance measures within the subject task order. • Review and approve all work products generated, and ensuring that all products meet client requirements as identified within the subject task order. 	
Security Specialist	<p>Plan, direct, and participate in any/all phases of system security related projects. Duties include:</p> <ul style="list-style-type: none"> • Provide technical and specialized guidance, and solutions to complex information security challenges. • Performs the design, implementation and support of appropriate access protection; system integrity/reliability; audit control; system recovery methods and procedures; prevention of breaches, intrusions, and/or system abuses; awareness training; and compliance with federal and agency IT security policy directives and regulations. • Respond to and remediate information security events related to add/change/deletes and other user privilege changes, respond to and escalate incidents where warranted. • Perform duties such as: application, log, OS, network level forensic analysis; work within a closely coordinated team during emergencies, responding to computer incidents, insure compliance with client policy, audit, and regulatory requirements. 	<p>Minimum 6 years' experience and a Bachelor's degree</p>
Senior Analyst	<p>Performs planning, estimating, organizing, staffing, and executing agile projects. Additionally, provides full application system life cycle support, which includes designing and developing applications, and managing projects. Duties include:</p> <ul style="list-style-type: none"> • Management of and participation in all phases of agile system development, including rapid prototype development Manage and perform systems analysis, design, integration, development, automated testing, and implementation activities. • Manage the platform alternative analysis, including modern frontend and backend open source software options, and prepares technical reports recommending an appropriate application development environment. • Manage and participate in presentations and demonstrations to users and client staff, incorporating feedback into the development process. 	<p>Minimum 6 years' experience and a Bachelor's degree.</p>

Labor Category	Position Duties / Responsibilities	Qualifications
Senior Business Development Analyst	<ul style="list-style-type: none"> • Manage and perform analysis, and develops reports, presentation documents and media to ensure strategic alignment of technical design with business direction. • Manage the design and development of application prototypes as part of the rapid application development process • Manage and perform analysis, report preparation and presentations in support of client information resource management requirements. <p>Experience in application systems development, in an IT services environment performing system development life cycle activity for highly technical disciplines; including the use of application development tools. Duties include:</p> <ul style="list-style-type: none"> • Direct and participate in any/all phases of the system development life cycle. • Perform systems analysis, design, integration, development, testing, and implementation activities. • Direct the development of application and related software documentation. • Perform platform alternative analysis and preparing technical reports recommending an appropriate application development environment. • Provide presentations and. demonstrations to contractor and client staff concerning system development life cycle activities. • Develop system presentation documents and media. • Design and develop application prototypes as part of the rapid application development process. • Perform analysis, report preparation, and presentations in support of client information resource management requirements. 	<p>Minimum 9 years' experience and a Bachelor's degree.</p>
Senior Consultant/IT Specialist	<p>Provides managerial and technical leadership for development, implementation and operations of a complex specialized information technology systems implementation. Individual is recognized for their experience in providing guidance to senior executives. Duties include:</p> <ul style="list-style-type: none"> • Plan, direct, and participate in any/all phases of the system development life cycle. • Plan, direct, and evaluate systems analysis, design, integration, development, testing, and implementation activities. 	<p>Qualifications: Minimum 7 years' experience and a Bachelor's degree.</p>

Labor Category	Position Duties / Responsibilities	Qualifications
	<ul style="list-style-type: none"> • Direct the development of application and software documentation. • Perform alternative platform analysis and preparing technical reports recommending an appropriate applications development environment. • Provide presentations and demonstrations to contractor and client staff concerning system development life cycle activities. • Design and develop application prototypes as part of the rapid application development process. • Perform analysis, report preparation, and presentations in support of client information resource management requirements. 	
Senior Developer Analyst	<p>Participates in all phases of agile development projects. Duties include:</p> <ul style="list-style-type: none"> • Direct and participate in all phases of agile development projects. • Perform systems architecture, analysis, design, integration, development, automated testing, and implementation activities. • Participate and direct the development of backend applications and API endpoints, including modern open source frameworks for web applications, database platforms, search technology, etc. • Perform platform alternative analysis and preparing technical reports recommending an appropriate application development environment. • Participate in presentations and demonstrations to users and client staff, incorporating feedback into the development process. • Design and develop application prototypes. • Perform analysis, technology research, report preparation and presentations in support of client strategic technology alignment. 	<p>Minimum 6 years' experience and a Bachelor's degree</p>
Senior Infrastructure Engineer	<p>Plan, direct, and participate in any/all phases of system infrastructure design and DevOps automation. Duties include:</p> <ul style="list-style-type: none"> • Establish system information requirements; performing analysis and design of the systems and applications infrastructures; develop and maintain enterprise-wide infrastructures for large scale information systems. 	<p>Minimum 8 years' experience and a Bachelor's degree.</p>

Labor Category	Position Duties / Responsibilities	Qualifications
	<ul style="list-style-type: none"> • Integrate development process with continuous integration pipeline, including automated server configuration/build and deployment. • Design architecture to include the software, hardware, and communications to support the total requirements as well as providing for present demands and future scalability in a cloud environment. • Analyze network and communications characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommend procurement, removals and modifications to network / communications components. • Design and optimize network / communications topologies and site configurations. • Plan, install, transition and cutover of network / communications components and capabilities. • Evaluate options including infrastructure as a service provider. 	
Senior Programmer Analyst	<p>Leads and participates in all phases of agile development for complex IT projects. Duties include:</p> <ul style="list-style-type: none"> • Perform development, maintenance, operations, troubleshooting and production support for application software, including modern open source frontend web software frameworks and interaction with RESTful APIs. • Perform application design, programming, customization, documentation and implementation of software. • Participate in all phases of development with emphasis on programming, automated testing, documentation, and production support. 	<p>Minimum 6 years' experience and a Bachelor's degree</p>
Senior Project Manager	<p>Plans, coordinates, and manages all aspects of complex information technology projects. Works directly with the client's Oversight Project Manager or Technical Monitor to ensure that the project goals are clearly defined and that all parties have a common anticipation of what is expected. Other duties include:</p> <ul style="list-style-type: none"> • Direct all complex aspects of the project such as change control management, risk management and risk containment strategies. • Prepare and present projects status regarding schedule, costs, tasks, and deliverables. • Provide work assignments and schedules to subordinate staff. 	<p>Minimum 8 years' experience and a Bachelor's degree.</p>

Labor Category	Position Duties / Responsibilities	Qualifications
	<ul style="list-style-type: none"> • Task order performance and conformance. • Meet with client management and other client agency representatives. • Produce all task order deliverables, as well as organizing, planning, and directing task order activity. • Staff performance under the subject task order. • Apply quality assurance measures within the subject task order. • Review and approve all work products generated, and ensuring that all products meet client requirements as identified within the subject task order. 	
Senior Security Specialist	<p>Plan, direct, and participate in any/all phases of system security related projects. Duties include:</p> <ul style="list-style-type: none"> • Provide highly technical and specialized guidance, and solutions to complex information security challenges. • Performs the design, implementation and support of appropriate access protection; system integrity/reliability; audit control; system recovery methods and procedures; prevention of breaches, intrusions, and/or system abuses; awareness training; and compliance with federal and agency IT security policy directives and regulations. • Respond to and remediate information security events related to add/change/deletes and other user privilege changes, respond to and escalate incidents where warranted. • Perform duties such as: application, log, OS, network level forensic analysis; work within a closely coordinated team during emergencies, responding to computer incidents, insure compliance with client policy, audit, and regulatory requirements. 	<p>Minimum 8 years' experience and a Bachelor's degree</p>
Senior Systems Analyst	<p>Provide enterprise and application systems analysis, design, integration, development, testing, and implementation activities. Duties include:</p> <ul style="list-style-type: none"> • Participate in the development of application software and system documentation. • Perform platform alternative analysis and preparing technical reports recommending an appropriate application development environment. • Participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities. 	<p>Minimum 6 years' experience and a Bachelor's degree</p>

Labor Category	Position Duties / Responsibilities	Qualifications
	<ul style="list-style-type: none"> • Perform analysis, and develop reports, presentation documents and media, in support of client specific information resource management requirements. • Design and develop application prototypes as part of the rapid application development process. • Perform analysis, report preparation and presentations in support of client information resource management requirements. 	
Systems Analyst	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Perform systems analysis, design, integration, development, testing, and implementation activities. • Participate in the development of application software and system documentation. • Perform platform alternative analysis is and prepare technical reports recommending an appropriate application development environment. • Participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities. • Perform analysis, and develop reports, presentation documents and media in support of client specific information resource management requirements. • Design and develop application prototypes as part of the rapid application development process. • Perform analysis, report preparation and presentations in support of client information resource management requirements. 	<p>Minimum 5 years' experience and a Bachelor's degree</p>
Systems Developer	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Participate in, at a minimum, the systems design development, testing and implementation and maintenance phases of the System Development Life Cycle (SDLC). • Participate in all phases of systems development, including programming, customization, testing (unit testing, systems qualification testing, integration testing and user acceptance testing), documentation, and acceptance and maintenance phases. • Review programming requirements; create code, apply customization, and develop refinements to requirements in specified media; provide program 	<p>Minimum 3 years' experience and a Bachelor's degree</p>

Labor Category	Position Duties / Responsibilities	Qualifications
Technical Writer	<p>support, testing, debugging, and writing documentation as required.</p> <p>Develops application system documents in support of system development life cycle activities. Duties include:</p> <ul style="list-style-type: none"> ▪ Participate in the generation of computer system documentation including the development of requirements and user documentation. ▪ Organize, outline, plan, format and develop documentation with a minimum of direction. ▪ Prepare reports and documentation to support client and contractor goals. ▪ Participate in presentations and demonstrations to contractor and client staff concerning topic specific analysis. ▪ Develop and review system presentation documents and media. 	<p>Minimum 2 years' experience and an Associate's degree</p>
Web Developer II	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Serves as both lead and project developer with experience in the development of web based systems utilizing products & languages such as HTML, XML, .NET, ASP, J2EE, JSP, Java, Oracle or Microsoft application servers, and component based architectures. • Develops or programs enhancements to and maintains web based application software with emphasis on the integration of user interfaces with web application RDBMS. • Participates in all phases of the system development life cycle, including systems analysis, design, integration, development support, testing, and implementation activities. • Supports the development of web based application software and documentation. • Develops and participates in presentations and demonstrations to contractor and client staff concerning web based system development life cycle activities. 	<p>Minimum 2 years' experience</p>
Web Developer III	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Serve as project developer with experience in web based systems utilizing products and languages such as HTML, XML, .NET, ASP, VBScript, J2EE, JavaScript, JSP and Java. 	<p>Minimum 1-year experience</p>

Labor Category	Position Duties / Responsibilities	Qualifications
	<ul style="list-style-type: none">• Develop or program enhancements to and maintain web based application software with emphasis on user interfaces to web applications, and web page design and development.• Develop graphical screen mock ups using tools such as Adobe Photoshop, HTML, HTTP, and JavaScript.• Support the development of application software and documentation.	

Pluribus Digital Authorized FSS IT Schedule Pricelist 7/11/23 – 7/12/26

Labor Category	7/12/23 - 7/11/24	7/12/24 - 7/11/25	7/12/25 - 7/11/26
Analyst	\$162.99	\$171.47	\$180.38
Database Analyst	\$182.65	\$192.15	\$202.15
Database Specialist	\$178.38	\$187.66	\$197.42
Developer	\$95.93	\$100.92	\$106.17
Developer Analyst	\$162.41	\$170.85	\$179.74
Enterprise Resource Planning (ERP) Application Programmer	\$223.35	\$234.96	\$247.18
Enterprise Resource Planning (ERP) Systems Analyst	\$256.05	\$269.36	\$283.37
Infrastructure Engineer	\$178.57	\$187.86	\$197.63
Junior Systems Analyst	\$118.68	\$124.86	\$131.35
Programmer Analyst	\$121.45	\$127.77	\$134.41
Project Manager	\$185.89	\$195.56	\$205.72
Security Specialist	\$142.24	\$149.63	\$157.41
Senior Analyst	\$205.27	\$215.94	\$227.16
Senior Business Development Analyst	\$273.39	\$287.61	\$302.56
Senior Consultant/IT Specialist	\$306.92	\$322.88	\$339.67
Senior Developer Analyst	\$187.21	\$196.95	\$207.18
Senior Infrastructure Engineer	\$210.61	\$221.56	\$233.08
Senior Programmer Analyst	\$190.59	\$200.50	\$210.93
Senior Project Manager	\$335.69	\$353.14	\$371.51
Senior Security Specialist	\$176.50	\$185.68	\$195.34
Senior Systems Analyst	\$176.56	\$185.74	\$195.41
Systems Analyst	\$151.31	\$159.18	\$167.47
Systems Developer	\$143.87	\$151.36	\$159.22
Technical Writer	\$74.35	\$78.22	\$82.29
Web Developer II	\$143.88	\$151.37	\$159.23
Web Developer III	\$95.40	\$100.35	\$105.57

*** All prices include the GSA IFF and are exclusive of travel-related expenses.**

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM 54151S)

1. Scope

- a. The prices, terms and conditions stated under Special Item Numbers 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
 1. Cancel the stop-work order; or
 2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:
 1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

- c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services-Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (MAY 2001) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate.

Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 1. The offeror;

2. Subcontractors; and/or
3. Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under the Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices, e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.